**MEETING OPENED AT:** 6:17 PM

**MEETING CONDUCTED BY:** Chairman Robert Wheeler

**ROLL CALL OF TRUSTEES:** Robert Wheeler, Robert Outhouse, Angela Outhouse, Leah Grant, Mark Young, Stuart Bayer.

**OTHERS PRESENT:** None

**SPECIAL GUEST:** None

**APPROVAL OF MINUTES FROM LAST MEETING:** None – Re-org Meeting.

**CHIEF’S REPORT:** None – Re-org Meeting.

**PRESIDENT’S REPORT:** None – Re-org Meeting.

**READING OF COMMUNICATIONS:** No communications were received.

**REVIEW OF PRESENTED BILLS:** None – Re-org meeting.

**REPORT OF COMMITTEES:** Chairman Wheeler read off the new committee list.

*Audit:* All trustees.

*Bar:* Robert Wheeler & Angela Outhouse. Chairman Wheeler noted we discussed accountability for the bar with new training. No 20’s to be left in the register. Need a new list of who has tips up. Bar keys distributed.

*Buildings & Grounds:* Robert Wheeler, Leah Grant, & Stuart Bayer

*Employees:* Angela Outhouse & Mark Young

*Firematic:* Robert Outhouse & Stuart Bayer

*Hall Rental:* Robert Wheeler, Mark Young Leah on backup. Chairman Wheeler stated Buchanan Beatification Committee requested hall for March 2nd for a Paint & Sip night. Stu mentioned County Chief requested hall for 3rd Wednesday in April, Robert Outhouse mentioned WCVFA is having yearly meeting 3rd Thursday in March.

*Insurance & LOSAP:* Robert Outhouse Leah Grant

*Policies:* Stuart Bayer & Mark

*Rental Building:* Robert Outhouse & Robert Wheeler.

**UNFINISHED BUSINESS:**

* None

**NEW BUSINESS:**

* Chairman Wheeler questioned whether or not Technology should be a committee, Security & Technology.
* Chairman Wheeler stated we need to write a letter to the Village Administrator changing the 25% to 10% to get the 25 points. Discussed the various points for different positions and call/standbys. Discussed Losap Committee. They will schedule to meet with Village Administrator one day next week.
* Trustee Robert Outhouse requested that a separate credit card be issued for the building next door so that purchases and expenses for the building can be kept separate from Buchanan Engine Company. He is looking at replacing the Fire Exit signs to signs with emergency lighting. Discussed the bathroom in the ladies’ room and the sinks. Trustee Grant brought up that Anna may be interested in renting Excelsior Consultant’s office if they move to the Trustee room.
* Trustee Robert Outhouse discussed Fire RMS, that it’s an isolated problem with us, The County, has to access in remotely. Kieran is going to work with the guy from IT.
* Trustee Robert Outhouse discussed exempt status and the removal of two members off the active list, and stated it goes against the by-laws. People can request to go exempt, and it is at the Chief’s prerogative to reach out and sent a letter. The two members were never actually removed from the active list, and will remain there. Trustee Outhouse also suggested we look into the Biometrics system for Losap, and explained that people thumbprint in after events and calls, there is an over-ride to manually put people in.
* Trustee Robert Outhouse stated the FASNY Convention will be held in Westchester in Tarrytown for the next three years. There has been a request for local departments who have a bus to provide a bus for several events. Gas and compensation to the driver is going to be paid to the departments who provide a bus. The dates are August 6-9. Discussed the upcoming parades. Montrose has Memorial Day and the first two parades will be Pleasantville May 29th and Montrose on May 30th. Trustee Outhouse also stated the Chief would like to take the Brewster Parade on August 22nd. Discussed upping the parade budget, as Orange County Professional musicians’ costs $1,100. He also asked about the Uniform Committee, and was told they should be meeting in 2 weeks. Firematic Trustees to meet with the chief and remind him to work on the budget and only unbudgeted items over $500.00 comes to Trustees.
* Trustee Grant stated that when she and Tommy cleaned out the janitor closed, there was a great deal of mold behind a mirror they moved. Discussed getting Drylock to kill the mild and buying new shelving for the closed.
* Trustee Robert Outhouse brought up the furniture next door in the building, who it belongs to and getting rid of it. Also discussed changing the stained tiles in the building next door and the potential whereabouts of the tiles.
* Trustee Bayer brought up revisiting the ConEd property. Contacting them again to get permission to put up a Butler Building. Trustee Robert Outhouse stated he would contact Jane Solnick. Trustee Bayer suggested we take her around and show her the property. Possibly looking into a partnership. Trustee Grant suggested alternatively, seeing if they will put up a Butler Building and rent it to us.
* Trustee Bayer also to talk with the Chief about the lettering on the bus. The Chief needs to be better about returning calls.
* Trustee Robert Outhouse discussed the phone system, Verizon will charge 85/phone, they will be ethernet voice over IP. Communication room needs a larger phone which will be $135.00. The bill is based on gigabytes. The phone bill would be around $250.00 or 1 gb. Discussion ensued about rewiring. Firephone is on a different system, ISO, must maintain number. Discussed FirstNet, state of the art, national contract with AT&T but there are complaints. He will find out about rewiring and the digital adapters needed for each phone.
* Trustee Robert Outhouse stated there were several complaints about the sign out front. Chairman Wheeler stated no one can seem to reprogram it. We may look into another sign and selling this one. He also stated that Mike Moses, from Bear Mountain Physical Therapy requested the sign be repaired and moved to a more visible place.
* Trustee Robert Outhouse questioned if there was a minimum for emergency spending next door. $500.00 was set… should think about putting in writing.
* Chairman Wheeler discussed that we approved the generator repair and the circumstances. Discussion ensued.
* Trustee Young stated he has 800 extra calendars and dropped them off to local stores with donation boxes.

**ADJOURNMENT:** With no further business presented; Chairman called for a motion to adjourn, Motion made by Trustee Bayer, seconded by Trustee Robert Outhouse, all in favor. Meeting was adjourned at 8:17PM.

ADDENDUM: A special meeting of the Trustees was held to discuss the phone systems 01/27/20. It was decided to go with the middle option 400/400 gb Verizon voice over IP for $830.00 plus $85.00 for an additional phone at the Secretary’s desk. Discussed where to take the funds from. Stu Bayer made a motion, second by Angela Outhouse to take the cost of the new phone system out of Maintenance & Repair in Firematic. LOSAP was discussed, Trustee Robert Outhouse and Trustee Leah Grant Met with Marcus Serrano, Village Administrator. He subsequently sent an email stating he discussed with NYCOM and said it would have to go to a referendum if there were to be major change in how points were obtained. Discussion ensued about driver and fire police points.

Respectfully Submitted,

*Angela M. Outhouse*

Board Recorder